

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT
1001 EAST JOHNSON STREET
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**REGULAR BOARD OF DIRECTORS' MEETING MINUTES
November 28, 2023**

ADMINISTRATOR UPDATE

Michael Hassell gave the administrator update.

REGULAR MEETING

1. CALL TO ORDER

Steve Young called the Board of Directors meeting to order at 7:17 p.m. with the following members in attendance: Steve Young, President, Gary Rahe, Vice-President; Sheila Gift, Board Member; Angela Powell, Secretary/Treasurer; Others present are Michael Hassell, CEO; Angela St. John, CFO via Teams; Krista Doble, CHRO, MariBeth Olson, CNO; Jimmie Bailey III, CCO; Emmy Brown, Executive Assistant; Karen Hooker, Quality Director; Sherry Stephens, Revenue Cycle Director; Linnaea Schmid, Assistant Accounting Manager. Absent: Julie Wiebke, Board Member.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES

Rahe moved to accept the minutes from the regular board meeting held on October 30, 2023, seconded by Powell, all approved, motion carried.

4. CONSENT AGENDA

None.

5. MONITORING REPORTS

Financial Presentation - St. John presented the data of the October 2023 financials.

Policy 2.5 – Financial Conditions and Activities – monitoring report was previously uploaded to OneDrive. St. John reports that we are in compliance with this policy in all 10 categories.

Gift moved to accept the monitoring reports, financials subject to audit, seconded by Powell, all approved, motion carried.

Budget Review, Angela St. John, CFO – Hassell and St. John presented a 2024 budget plan subject to updates.

DZA Engagement Letter – Board votes for DZA audit motion to engage DZA for 2023 Powell moved Rahe Seconded, all approved, motion carried.

Policy 2.7 – Financial Planning/Budgeting - Powell moved to accept Policy 2.7, seconded by Rahe, all approved, motion carried.

Banking Authorizations – The updated banking authorizations were signed. Rahe moved to accept the signatures for the Credit Card Company TCM Bank, N.A. Banking Authorization, seconded by Gift, all approved, motion carried.

6. GOVERNANCE PROCESS

- a. Credentialing approvals – Rahe moved to approve all three applications as presented, Powell seconded, all approved, motion carried.
- b. Quality Update, Karen Hooker, Quality Director - Hooker gave a PowerPoint presentation on the quality data for October 2023.
- c. HR Report, Krista Doble, CHRO – Doble gave a PowerPoint presentation on all Human Resource updates from October 2023.
- d. CNO Report, MariBeth Olson, CNO – Olson gave a PowerPoint presentation on her October CNO Report.
- e. Discussion of Strategic Planning Session – Board Members and Administrative Team discussed the Strategic Planning Session. Next steps for the Board: implement suggested changes from H&H; Powell requested periodic updates of strategic plan implementation; Gift would like to set long term and short-term goals.
- f. H&H Leadership Solutions – N/A
- g. New Delineation of Privileges for the following specialties: Radiology, APN, CRNA, Family Medicine, Internal Medicine, Pathology, and Emergency Medicine Telemedicine – APN was not approved. It will be presented at the next Board Meeting. Gift moves to accept all delineation withholding APN – ED piece. Rahe seconds, motion carried.

8. REVIEW OF GOVERNANCE POLICY

- a. Policy 4.8 – Governance Investment – The \$2,500 budget will increase to \$7,500.
- b. Policy 4.9 – Self-Monitoring of Board Performance

9. BOARD SCHEDULE

Board Meeting – January 8, 2024

Budget Review – December 20, 2023, at 12:00 review modified budget for 2023.

Medical Staff Meeting – December 19, 2023

10. ADJOURNMENT

Rahe moved to adjourn the meeting at 8:52 p.m. Powell seconded with no other motions or discussions, seconded by 8:52 all approved, motion carried.

Emmy Brown, Executive Assistant

Date



Steve Young, President

1-8-2024
Date