

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT  
1001 EAST JOHNSON STREET  
HOLYOKE, COLORADO 80734  
TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES  
October 30, 2023**

**ADMINISTRATOR UPDATE**

Michael Hassell gave the administrator update.

**REGULAR MEETING**

**1. CALL TO ORDER**

Vice-President Gary Rahe called the Board of Directors meeting to order at 7:03 p.m. with the following members in attendance: Gary Rahe, Vice-President; Sheila Gift, Board Member; Angela Powell, Secretary/Treasurer; Julie Wiebke, Board Member. Others present are Michael Hassell, CEO; Angela St. John, CFO; Krista Doble, CHRO, MariBeth Olson, Interim CNO; Jimmie Bailey III, CCO; Emmy Brown, Executive Assistant; Karen Hooker, Quality Director. Sherry Stephens, Revenue Cycle Director; Linnaea Schmid, Assistant Accounting Manager; Mike Brown, Director of Maintenance; Dr. Craig McCarty, Provider.

**2. PUBLIC COMMENTS**

None.

**3. APPROVAL OF MINUTES**

Powell moved to accept the minutes from the regular board meeting held on October 2, 2023, seconded by Wiebke, all approved, motion carried.

**4. CONSENT AGENDA**

None.

**5. MONITORING REPORTS**

Financial Presentation - St. John presented the data of the September 2023 financials.

Policy 2.5 – Financial Conditions and Activities – monitoring report was previously uploaded to OneDrive. St. John reports that we are in compliance with this policy in all 10 categories.

Gift moved to accept the monitoring reports, financials subject to audit, seconded by Wiebke, all approved, motion carried.

**6. GOVERNANCE PROCESS**

- a. Credentialing approvals – Wiebke moved to approve all applications as presented, Powell seconded, all approved, motion carried.
- b. HR Report, Krista Doble, CHRO – Doble gave a PowerPoint presentation on all Human Resource updates from September 2023.
- c. CNO Report, MariBeth Olson, Interim CNO – Olson gave a PowerPoint presentation on her CNO Report.

- d. Quality Update, Karen Hooker, Quality Director - Hooker gave a PowerPoint presentation on the quality data for September 2023.
- e. Budget Review, Angela St. John, CFO – St. John presented a preliminary 2024 budget plan.
- f. Life Safety Survey, Mike Brown, Director of Maintenance – Brown gave an update on the 2023 Life Safety Survey.

**8. REVIEW OF GOVERNANCE POLICY**

- a. Policy 1.2 – Achievements within Available Community Resources
- b. Policy 2.6 – Asset Protection
- c. Policy 3.4 – Monitoring Administrator Performance

**8. REVIEW OF MONITORING REPORTS**

- a. Policy 3.3 – Delegation to the Administrator
- b. Policy 4.8 - Governance Investment. St. John will make necessary updates to present at next board meeting.

**9. BOARD SCHEDULE**

*Board Meeting – November 28<sup>th</sup>, 2023*  
*Medical Staff Meeting – November 21<sup>st</sup>, 2023*

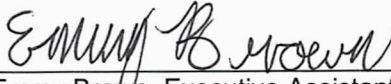
**9. EXECUTIVE SESSION**

Gift motioned to enter Executive Session for personnel, seconded by Powell, all approved, motion carried. The following entered Executive Session at 8:35 p.m.: Dr. Craig McCarty, Angela St. John, Angie Powell, Gary Rahe, Krista Doble, Julie Wiebke, MariBeth Olson, Jimmie Bailey III, Michael Hassell.

Executive Session exited at 9:27 p.m.

**10. ADJOURNMENT**

Gift moved to adjourn the meeting at 9:28 p.m. with no other motions or discussions, seconded by 9:28 p.m., all approved, motion carried.

  
Emmy Brown, Executive Assistant

11/28/2023  
Date

  
Steve Young, President

11/28/23  
Date