

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT
1001 EAST JOHNSON STREET
HOLYOKE, COLORADO 80734
TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES
July 25, 2023**

ADMINISTRATOR UPDATE

Jayden Miracle gave an update on the HCPF grant.
Michael Hassell gave the administrator update.

REGULAR MEETING

1. CALL TO ORDER

President Steve Young called the Board of Directors meeting to order at 7:13 p.m. with the following members in attendance: Steve Young, President; Angela Powell, Secretary/Treasurer; Sheila Gift, Board Member; Julie Wiebke, Board Member. Others present are Michael Hassell, CEO; Angela St. John, CFO; Kimberly Probus, Interim CNO; Jimmie Bailey III, CCO; Emmy Brown, Executive Assistant; Karen Hooker, Quality Director. Sherry Stephens, Business Office Manager; Jayden Miracle, Clinic Manager; Linnaea Schmid, Assistant Accounting Manager.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES

Wiebke moved to accept the minutes from the regular board meeting held on May 30, 2023, and June 27, 2023, seconded by Gift, all approved, motion carried.

4. CONSENT AGENDA

None.

5. MONITORING REPORTS

Financial Presentation - St. John presented the data of the June 2023 financials.

Policy 2.5 – Financial Conditions and Activities – monitoring report was previously uploaded to OneDrive. St. John reports that we are in compliance with this policy in all 10 categories.

Powell moved to accept the monitoring reports, financials subject to audit, seconded by Gift, all approved, motion carried.

6. GOVERNANCE PROCESS

- a. Bylaws Review, Jimmie Bailey III, CCO – Bailey reported that the bylaws will be submitted for review by July 31st. The hospital state license will be approved on July 26th.
- b. Credentialing approvals – Wiebke moved to approve one initial application and 11 reappointment applications, Gift seconded, all approved, motion carried.

- c. HR Report, Michael Hassell, CEO – Hassell reported the new hires for June and reviewed the month-over-month turnover as well as the different outreach events happening.
- d. CNO Report, Kimberly Probus, Interim CNO – Probus reported the documentation class she created, support with the swing bed program, the need to adjust staffing as well as observed effectiveness and efficiency between the OR and surgeons.
- e. Quality Update, Karen Hooker, Quality Director - Hooker gave a PowerPoint presentation on the quality data for June 2023. Hassell approved the Annual Review of Services. The board accepted this report with no additional questions or feedback.

7. BOARD SCHEDULE

Board Meeting – August 22, 2023
Medical Staff Meeting – August 15, 2023

8. REVIEW OF GOVERNANCE POLICY

None this month.

9. EXECUTIVE SESSION

Gift motioned to enter Executive Session for personnel, seconded by Powell, all approved, motion carried. The following entered Executive Session at 7:59 p.m.: Young, Powell, Wiebke, Gift, Probus, Bailey III, Hassell and St. John.

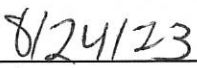
Executive Session exited at 8:57 p.m.

10. ADJOURNMENT

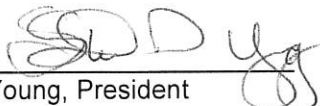
Gift moved to adjourn the meeting at 9:31 p.m. with no other motions or discussions, seconded by Wiebke, all approved, motion carried.



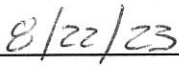
 Emmy Brown, Executive Assistant



 Date



 Steve Young, President



 Date

