

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT  
1001 EAST JOHNSON STREET  
HOLYOKE, COLORADO 80734  
TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES  
April 4, 2023**

**ADMINISTRATOR UPDATE**

Michael Hassell gave the administrator update.

**REGULAR MEETING**

**1. CALL TO ORDER**

President Steve Young called the Board of Directors meeting to order at 7:22 pm with the following members in attendance: Steve Young, President; Gary Rahe, Vice President, Angela Powell, Secretary/Treasurer; Sheila Gift, Board Member; Julie Wiebke, Board Member. Others present are Michael Hassell, CEO; Krista Doble, CHRO; Jessica Atan, Interim CNO; Jimmie Bailey III, CCO; Brittany McCallum, Executive Assistant; Karen Hooker, Quality Director; Sherry Stephens, Revenue Cycle Director; Sarah Bornhoft, Financial Counselor; Karen Bills, Inpatient Pharmacy Tech. Absent: Angela St. John, Chief Financial Officer

**2. PUBLIC COMMENTS**

None.

**3. APPROVAL OF MINUTES**

Wiebke moved to accept the minutes from the regular board meeting held on February 28, 2023, seconded by Gift, all approved, motion carried.

**4. CONSENT AGENDA**

None.

**5. MONITORING REPORTS**

Policy 2.1 – Community/External Relations – Annual Report – Bailey gave an update and explained the updates on this policy. Bailey reports compliance with this policy.

Policy 1.5- People in the District Have Knowledge Necessary for Healthy Lifestyle -Annual Report- Bailey gave an update and explained the updates on this policy. Bailey reports compliance with this policy.

Policy 2.0- General Management Constraint – Annual Report – Bailey gave an update and explained the updates on this policy. Bailey reports compliance with this policy.

Policy 2.2-Treatment of Patients-Annual Report- Bailey gave an update and explained the updates on this policy. Bailey reports compliance with this policy.

Financial Presentation- Stephens presented the data of the February 2023 financials.

Policy 2.5 – Financial Conditions and Activities –monitoring report was previously uploaded to OneDrive. Stephens reports that we are in compliance with this policy in all 10 categories.

Rahe moved to accept the monitoring reports, financials subject to audit, seconded by Gift, all approved, motion carried.

**6. GOVERNANCE PROCESS**

- a. Bylaws Review, Jimmie Bailey III, CCO – Bailey reported that he will have a finalized copy of the updated Bylaws at our next meeting.
- b. Credentialing approvals – Rahe moved to approve three initial applications and five reappointment applications, Wiebke seconded, all approved, motion carried.
- c. HR Report, Krista Doble, CHRO – Doble reported the new hires for March and reviewed the year-over-year turnover as well as the different outreach events happening.
- d. CNO Report, Jessica Atan, Interim CNO – Atan gave an update on nursing activities currently happening including a new swing shift in preparation for ortho services and ACLS, BLS, and Pals training.
- e. Quality Update, Karen Hooker, Quality Director- Hooker gave a PowerPoint presentation on the quality data for February 2023.
- f. Report on CHA Rural Healthcare Conference, Julie and Steve- Wiebke and Young reviewed handouts with the board received from the CHA conference.

**7. BOARD SCHEDULE**

*Board Meeting – April 25, 2023*  
*Medical Staff Meeting – April 18, 2023*

**8. REVIEW OF GOVERNANCE POLICY**

None this month.

**9. EXECUTIVE SESSION**

Powell motioned to enter Executive Session for personnel and strategic planning, seconded by Wiebke, all approved, motion carried. The following entered Executive Session at 8:22 pm: Young, Rahe, Powell, Wiebke, Gift, Hassell, and Doble.

Executive Session exited at 8:54 pm.


Powell moved to approve Michael Hassell, CEO, to purchase equipment from PC Telcom to install a new phone system, seconded by Rahe, all approved, motion carried.

**10. ADJOURNMENT**

Gift moved to adjourn the meeting at 8:58 pm with no other motions or discussions, seconded by Wiebke, all approved, motion carried.

  
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Angela Powell, Secretary- Treasurer

4/25/23  
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Date

  
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Steve Young, President

4/25/23  
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Date