

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT  
1001 EAST JOHNSON STREET  
HOLYOKE, COLORADO 80734  
TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES  
February 27, 2024**

**ADMINISTRATOR UPDATE**

Michael Hassell gave the administrator update.

Sheila Gift presented a report from the American Hospital Association Rural Health Conference.

**REGULAR MEETING**

**1. CALL TO ORDER**

Steve Young called the Board of Directors meeting to order at 7:15 p.m. with the following members in attendance: Steve Young, President; Gary Rahe, Vice-President; Sheila Gift, Board Member; Julie Wiebke, Board Member; Others present are Michael Hassell, CEO; Angela St. John, CFO; Krista Doble, CHRO, MariBeth Olson, CNO; Jimmie Bailey III, CCO; Emmy Brown, Executive Assistant; Karen Hooker, Quality Director; Sherry Stephens, Revenue Cycle Director, Linnaea Schmid, Assistant Accounting Manager; Dr. Craig McCarty, Chief of Medical Staff. Absent: Angela Powell, Secretary/Treasurer.

**2. PUBLIC COMMENTS**

None.

**3. APPROVAL OF MINUTES**

Gift moved to accept the minutes from the regular board meeting held on January 23, 2024, seconded by Wiebke, all approved, motion carried.

**4. CONSENT AGENDA**

None.

**5. MONITORING REPORTS**

Financial Presentation - Angela St. John, CFO presented the data of the January 2024 financials.

Policy 2.5 – Financial Conditions and Activities – monitoring report was previously uploaded to OneDrive. St. John reports that we are not in compliance with this policy in all 10 categories.

Policy 2.1 – Community/External Relations – Jimmie Bailey III, CCO

Banking Signatures – Banking Signatures from First Pioneer Bank were updated.

Rahe moved to accept the monitoring reports, financials subject to audit, seconded by Gift, all approved, motion carried.

**6. GOVERNANCE PROCESS**

a. SMART Goals – Hassell and Young reviewed the SMART Goals set for 2024.

- b. Credentialing Approvals – Wiebke moved to approve all four reappointment applications as presented, Rahe seconded, all approved, motion carried.
- c. HR Report, Krista Doble, CHRO – Doble gave a PowerPoint presentation on all Human Resource updates in January 2024.
- d. Patient Care Report, MariBeth Olson, CNO – Olson gave a PowerPoint presentation on her January Patient Care Report.
- e. Quality Committee Report, Karen Hooker, Quality Director - Hooker gave a PowerPoint presentation on the quality data for January 2024.

**10. BOARD SCHEDULE**

*Next Board Meeting – Thursday, March 21, 2024*

*CHA 2024 Rural Health and Hospitals Conference, Westminster, March 6-7, 2024*

*Other meetings of interest:*

*Medical Staff: Tuesday, March 26, 2024*

**9. REVIEW OF GOVERNANCE POLICY**

- a. None this month.

**10. EXECUTIVE SESSION**

Rahe motioned to enter Executive Session for personnel, seconded by Wiebke, all approved, motion carried. The following entered Executive Session at 9:01 p.m.: Steve Young, Gary Rahe, Sheila Gift, Julie Wiebke, Michael Hassell, Angela St. John, left Executive Session after her part.


Executive Session exited at 9:48 p.m.

**11. ADJOURNMENT**

Pastor Rahe moved to adjourn the meeting at 9:50 p.m. Gift seconded with no other motions or discussions, seconded by 9:50 p.m. all approved, motion carried.

  
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 Emmy Brown, Executive Assistant

3-21-24  
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 Date

  
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 Steve Young, President

3-21-24  
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 Date