

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT  
1001 EAST JOHNSON STREET  
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TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES  
January 10, 2023**

**ADMINISTRATOR UPDATE**

Michael Hassell gave the administrator update.

**REGULAR MEETING**

**1. CALL TO ORDER**

President Young called the Board of Directors meeting to order at 7:09 pm with the following members in attendance: Steve Young, President; Gary Rahe, Vice President; Sheila Gift, Board Member; Julie Wiebke, Board Member. Others present are Michael Hassell, CEO; Angela St. John, Interim Chief Financial Officer; Jimmie Bailey III, CCO; Krista Doble, CHRO; Brittany McCallum, Executive Assistant; Karen Hooker, Quality Director; Penny Bailey, Foundation Director; Sherry Stephens, Revenue Cycle Director; Sarah Bornhoft, Financial Counselor. Mikey Brown, Phillips County Economic Development Director. Absent: Angela Powell, Secretary/Treasurer.

**2. PUBLIC COMMENTS**

Penny Bailey, Foundation Director, invited the board to the 2023 Foundation Gala on February 11, 2023.

Mikey Brown, Phillips County Economic Development Director, introduced herself to the board and gave an overview of what Phillips County Economic Development is currently focusing on.

**3. APPROVAL OF MINUTES**

Wiebke moved to accept the minutes from the regular board meeting held on November 22, 2022, seconded by Gift, all approved, motion carried.

Gift moved to accept the minutes from the special board meeting held on December 6, 2022, seconded by Wiebke, all approved, motion carried.

**4. CONSENT AGENDA**

None.

**5. MONITORING REPORTS**

Financial Presentation- St. John presented the data of the November 2022 financials.

Policy 2.5 – Financial Conditions and Activities –monitoring report was previously uploaded to OneDrive. St. John mentioned that we are in compliance with this policy in all 10 categories.

Rev Cycle – Sherry Stephens, Revenue Cycle Director, presented the work being done with the hospital's revenue cycle team.

Gift moved to accept the monitoring reports, financials subject to audit, seconded by Wiebke, all approved, motion carried.

**6. GOVERNANCE PROCESS**

a. Credentialing approvals – Wiebke moved to approve three initial applications and six reappointment applications, Gift seconded, all approved, motion carried.

b. Quality Update- Hooker gave a PowerPoint presentation on the quality data for November 2022.

Gary Rahe entered at 7:52pm.

c. Bylaws Review- Bailey reported he is still waiting to hear back from DOLA for an update and hopes to have that soon.

d. Designated Election Official - Wiebke moved, Gift seconded to name Brittany McCallum, Executive Assistant, as the Designated Election Official for the regular special district election scheduled for the 2nd day of May 2023, all approved, motion carried.

e. Appoint officers for MMHC – Young reported officers need to be appointed for the Melissa Memorial Hospital Corporation.

**7. BOARD SCHEDULE**

*Board Meeting – January 24, 2023*

*Medical Staff Meeting – January 17, 2023*

**8. REVIEW OF GOVERNANCE POLICY**

Policy 4.0 — Governance Commitment – The governance policy was reviewed by the board and no changes were made.

Policy 4.1 – Governing Style and Values – The governance policy was reviewed by the board and no changes were made.

**9. EXECUTIVE SESSION**

Gift motioned to enter Executive Session for strategic planning and contract after a five-minute break, seconded by Rahe, all approved, motion carried. The following entered Executive Session at 8:17 pm: Young, Rahe, Wiebke, Gift, Hassell and Doble.

Executive Session exited at 9:13 pm.

**10. BOARD EDUCATION WITH IPRO REVIEW**

Young discussed updates on iPro with the board.

**11. ADJOURNMENT**

Gift moved to adjourn the meeting at 9:23 pm with no other motions or discussions, seconded by Wiebke, all approved, motion carried.

*Angela Powell*

Angela Powell, Secretary- Treasurer

1-31-23

Date

*Steve Young*

Steve Young, President

1-31-23

Date