

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT  
1001 EAST JOHNSON STREET  
HOLYOKE, COLORADO 80734  
TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES  
April 25, 2023**

**ADMINISTRATOR UPDATE**

Michael Hassell gave the administrator update.

**REGULAR MEETING**

**1. CALL TO ORDER**

President Steve Young called the Board of Directors meeting to order at 7:32 pm with the following members in attendance: Steve Young, President; Angela Powell, Secretary/Treasurer; Sheila Gift, Board Member via teams; Julie Wiebke, Board Member. Others present are Michael Hassell, CEO; Angela St. John, CFO; Krista Doble, CHRO; Jessica Atan, Interim CNO; Jimmie Bailey III, CCO; Brittany McCallum, Executive Assistant; Karen Hooker, Quality Director; Sherry Stephens, Revenue Cycle Director. Absent: Gary Rahe, Vice President.

**2. PUBLIC COMMENTS**

None.

**3. APPROVAL OF MINUTES**

Wiebke moved to accept the minutes from the regular board meeting held on April 4, 2023, seconded by Powell, all approved, motion carried.

**4. CONSENT AGENDA**

None.

**5. MONITORING REPORTS**

Financial Presentation- St. John presented the data of the March 2023 financials.

Policy 2.5 – Financial Conditions and Activities –monitoring report was previously uploaded to OneDrive. St. John reports that we are in compliance with this policy in all 10 categories.

Powell moved to accept the monitoring reports, financials subject to audit, seconded by Gift, all approved, motion carried.

**6. GOVERNANCE PROCESS**

- a. Bylaws Review, Jimmie Bailey III, CCO – Bailey reviewed the finalized copy of the updated Bylaws. The board will review further at the next meeting.
- b. Credentialing approvals – Wiebke moved to approve one initial application and three reappointment applications, Powell seconded, all approved, motion carried.
- c. HR Report, Krista Doble, CHRO – Doble reported the new hires for April and reviewed the year-over-year turnover as well as the different outreach events happening.

- d. CNO Report, Jessica Atan, Interim CNO – Atan reported they are busy with Athena re-implementation and working on policy review and reconciliation for that. Nurses' Week is coming up where the first ever "MMH RN of the Year" will be presented. Atan reported there have been improvements seen in the Athena/Ominicell interface in the past few weeks.
- e. Quality Update, Karen Hooker, Quality Director- Hooker gave a PowerPoint presentation on the quality data for March 2023. The board accepted this report with no additional questions or feedback.

**7. BOARD SCHEDULE**

*Board Meeting – May 30, 2023*  
*Medical Staff Meeting – May 16, 2023*

**8. REVIEW OF GOVERNANCE POLICY**

None this month.

**9. EXECUTIVE SESSION**

Powell motioned to enter Executive Session for strategic planning, seconded by Wiebke, all approved, motion carried. The following entered Executive Session at 8:26 pm: Young, Powell, Wiebke, Gift, Hassell, St. John, Bailey, and Doble.

Executive Session exited at 9:15 pm.

**10. ADJOURNMENT**

Gift moved to adjourn the meeting at 9:58 pm with no other motions or discussions, seconded by Wiebke, all approved, motion carried.

  
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Angela Powell, Secretary- Treasurer

*5/30/23*  
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Date

  
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Steve Young, President

*5-30-23*  
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Date