

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT  
1001 EAST JOHNSON STREET  
HOLYOKE, CO 80734  
TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES  
November 22, 2022**

**ADMINISTRATOR UPDATE**

Michael Hassell gave the administrator update.

**REGULAR MEETING**

**1. CALL TO ORDER**

President Young called the Board of Directors Meeting to order at 7:15 pm with the following members in attendance: Steve Young, President; Gary Rahe, Vice President; Angela Powell, Secretary/Treasurer; Julie Wiebke, Board Member; Sheila Gift, Board Member (joined BOD meeting by phone). Others present: Krista Doble, CHRO; Michael Hassell, CEO; Jimmie Bailey III, CCO; Karen Hooker, Quality Director; Stella Worley, Interim CEO; Diana Baeza, HR Payroll Specialist. Julie Wiebke left the meeting at 7:30 pm.

**2. PUBLIC COMMENTS**

No public comments

**3. APPROVAL OF MINUTES**

Powell moved to accept the minutes from the regular board meeting held on October 25, 2022, seconded by Rahe, all approved, motion carried.

**4. CONSENT AGENDA**

None.

**5. MONITOR REPORTS**

Financial Presentation- Worley presented the data of the October 2022 financials.

Policy 2.5- Financial Condition & Activities – monitoring report was previously uploaded to OneDrive. Worley mentioned that we are in compliance with this policy in all 10 categories.

Policy 2.7- Financial Planning/ Budgeting – 2023 Budge Assumptions document was distributed to the board members and was also uploaded to the OneDrive. Worley presented the 2023 Budget to the board.

Policy 2.9-Emergency Administrator Succession- Hassell reviewed this policy and reports compliance with the policy.

Policy 2.8- Board Management- Hassell reviewed this policy and reports compliance with this policy.

Powell moved to accept the monitoring reports, financials subject to audit, seconded by Gift, all approved, motion carried.

## **6. GOVERNANCE PROCESS**

- a. Credentialing- Rahe moved to accept six initial applications and eight reappointment applications, Powell seconded, all approved, motion passed. Jessica Bullard's status will need to be changed to active.
- b. Quality committee report- Hooker gave a PowerPoint presentation on the quality data for October 2022.
- c. Bylaws Review- Bailey III, distributed the BOD Bylaws to the board. He reviewed changes with the BOD, and will upload the document to OneDrive.
- d. Letter to HUD- Worley asked Young to sign the letter to HUD.
- e. FAMLI- Doble presented the information regarding this, Family and Medical Leave Insurance which will be taking effect on 2023. Doble will be sending out notice to employees and board members before the end of the year. There will be a formal vote to opt in or opt out during the Special Board meeting for the budget in December.
- f. Banking Authorization- Board members signed the Banking Authorizations. Gift and Wiebke will sign later.

## **7. BOARD SCHEDULE**

*Special Board Meeting- Tuesday, December 6, 2022 at 12:30 pm*

*Regular Board of Directors Meeting- Tuesday, January 3, 2023*

*Medical Staff Meeting- Tuesday, December 20, 2022 at 12:30 pm*

*Legacy Event: Saturday, February 11, 2023*

Employee Bonuses Discussion- Hassell asked about bonuses for employees they will try to apply for the CARES money. The board mentioned that they had no problem.

Ultrasound Machine- Hassell reviewed the different quotes and proforma for the ultrasound machine to be replaced. Powell moves to give the CEO authority of the purchasing of ultrasound machine not to exceed up to \$120,000.00, seconded by Rahe, all approved motion carried.

## **8. REVIEW OF GOVERNANCE POLICY**

Policy 4.9- Self Monitoring of Board Performance- reviewed and no changes.

**9. EXECUTIVE SESSION – Personnel and Strategy**

Rahe motioned to enter executive session for personnel and strategy after a five-minute break, seconded by Powell, all approved, motion carried. The following entered executive session at 8:50pm. Young, Rahe, Gift, Powell, Worley, Doble and Bailey.

Executive Session exited at 9:14pm.


**10. BOARD EDUCATION WITH iPRO REVIEW**

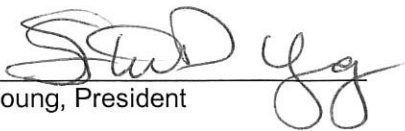
No discussion.

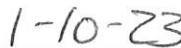
**11. ADJOURNMENT**

Powell moved to adjourn the meeting at 9:16pm with no other motions or discussions, seconded by Gift, all approved, motion carried.

  
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Angela Powell, Secretary- Treasurer

  
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Date

  
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Steve Young, President

  
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Date