

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT  
1001 EAST JOHNSON STREET  
HOLYOKE, COLORADO 80734  
TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES  
June 28, 2022**

**ADMINISTRATOR UPDATE**

Stella Worley gave the administrator update.

**REGULAR MEETING**

**1. CALL TO ORDER**

President Young called the Board of Directors meeting to order at 7:16pm with the following members in attendance: Steve Young, President; Gary Rahe, Vice President; Angela Powell, Secretary/Treasurer; Julie Wiebke, Board Member; Sheila Gift, Board Member, via phone. Others present: Stella Worley, Interim CEO; David Applewood, CFO; Krista Doble, CHRO; Brittany McCallum, Executive Assistant; Karen Hooker, Quality Director; Mike Jaffe, Inpatient Pharmacy Director. Darci Rodriguez with the Holyoke Enterprise. Absent: Jimmie Bailey III, COO.

**2. PUBLIC COMMENTS**

None.

**3. APPROVAL OF MINUTES**

Wiebke moved to accept the minutes from the regular board meeting held on May 24, 2022, seconded by Powell, all approved, motion carried.

**4. CONSENT AGENDA**

None

**5. MONITORING REPORTS**

Financial Presentation- Applewood presented the data of the May 2022 financials.

Policy 2.5 – Financial Conditions and Activities –monitoring report was previously uploaded to OneDrive. Applewood mentioned that we are in compliance with this policy in all 10 categories.

Policy 2.4 – Treatment of Staff - monitoring report was previously uploaded to OneDrive. Worley reviewed the policy with the board and reports compliance with the policy.

Powell moved to accept the monitoring reports, financials subject to audit, seconded by Wiebke, all approved, motion carried.

**6. GOVERNANCE PROCESS**

- a. Credentialing approvals – Wiebke moved to approve two initial applications and five reappointment applications, Rahe seconded, all approved, motion carried.
- b. Quality Update- Hooker gave a PowerPoint presentation on the quality data for the month of May 2022.

- c. HUD Form 2530 – Applewood reported no updates are necessary at this time.
- d. Board Education with iPro – Young reported he would like board members to start reviewing the board education sent by iPro. Young will send out a video selection for board members to review before the next board meeting.
- e. Adaptive Replacement – Applewood reported they have been researching a report writer that would enable us to do reports. The contract with Adaptive ended in May and they have been looking at four different vendors. Adaptive was priced at \$150,000 for 3 years of use. The other vendors looked at would cost \$90,000. Applewood stated they have decided to go ahead and utilize Intact which is provided to us free with Athena. There will be training for staff, and this will be a way for the hospital to save money.
- f. Community Health Needs Assessment – Hooker reviewed the proposed plan for the Community Health Needs Assessment.

Gift moved to accept the 2022 Community Health Needs Assessment Plan, seconded by Rahe, all approved, motion carried.

**7. BOARD SCHEDULE**

*Board Meeting – July 26, 2022*  
*Medical Staff Meeting – July 21, 2022*

**8. REVIEW OF GOVERNANCE POLICY**

Policy 3.2 — Accountability of the Administrator — The governance policy was reviewed by the board and no changes were made.

**9. EXECUTIVE SESSION**

Powell motioned to enter Executive Session for strategy and personnel, seconded by Rahe, all approved, motion carried. The following entered Executive Session at 8:10pm: Young, Rahe, Powell, Wiebke, Gift (via phone), Worley, Doble, and Applewood. Executive Session exited at 9:44pm.

Rahe moved to accept the Separation Agreement for Cathy Harshbarger, CEO, seconded by Wiebke, all approved, motion carried.

Rahe moved to accept the 2021 bonus for Cathy Harshbarger, CEO, seconded by Gift, all approved, motion carried.

**10. ADJOURNMENT**

Rahe moved to adjourn the meeting at 9:45pm with no other motions or discussions, seconded by Powell, all approved, motion carried.

  
 Angela Powell, Secretary- Treasurer

8/1/2022  
 Date

  
 Steve Young, President

7/26/22  
 Date