

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT  
1001 EAST JOHNSON STREET  
HOLYOKE, COLORADO 80734  
TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES  
February 22, 2022**

**ADMINISTRATOR UPDATE**

Cathy Harshbarger gave the administrator update.

**REGULAR MEETING**

**1. CALL TO ORDER**

President Young called the Board of Directors meeting to order at 7:27 pm with the following members in attendance: Steve Young, President; Gary Rahe, Vice President; Sheila Gift, Board Member; and Julie Wiebke (via teams), Board Member. Others present: Cathy Harshbarger, CEO; David Applewood, CFO; Karen Hooker, Quality Director; Jimmie Bailey III, COO, Krista Doble, CHRO and Brittany McCallum, Executive Assistant; Darci Rodriguez with the Holyoke Enterprise. Absent: Angela Powell, Secretary/Treasurer.

**2. PUBLIC COMMENTS**

None

**3. APPROVAL OF MINUTES**

Gift moved to accept the minutes from the regular board meeting held on January 4, 2022, seconded by Rahe, all approved, motion carried.

**4. CONSENT AGENDA**

None

**5. MONITORING REPORTS**

Policy 2.5 – Financial Conditions and Activities –monitoring report was previously uploaded to OneDrive. Applewood mentioned that we are in compliance with this policy in all 10 categories.

Financial Presentation- Applewood presented the data of the December 2021 and January 2022 financials.

Policy 2.0 – General Management Constraint - monitoring report was previously uploaded to OneDrive. Harshbarger reviewed the policy with the board and reports compliance with the policy.

Policy 1.1 – Relief from Acute and Chronic Conditions - monitoring report was previously uploaded to OneDrive. Harshbarger reviewed the policy with the board and reports compliance with the policy.

Policy 2.1 – Community/External Relations - monitoring report was previously uploaded to OneDrive. Harshbarger reviewed the policy with the board and reports compliance with the policy.

Rahe moved to accept the monitoring reports, financials subject to audit, seconded by Gift, all approved, motion carried.

**6. GOVERNANCE PROCESS**

- a. Credentialing – Rahe moved to approve five initial applications, sixteen reappointment applications, Wiebke seconded, all approved, motion carried.
- b. Quality Update- Hooker gave a PowerPoint presentation on the quality data for the months of December 2021 and January 2022.
- c. Designated Election Official – Wiebke moved, Rahe seconded to name Catherine Harshbarger, CEO as the Designated Election Official for the regular special district election scheduled for the 3<sup>rd</sup> day of May 2022, all approved, motion carried.
- d. SBAR – HVAC Pharmacy – Applewood presented this SBAR to the board.

**7. BOARD SCHEDULE**

*Board Meeting – March 22, 2022*  
*Medical Staff Meeting – March 17, 2022*  
*CHA Rural conference, Golden, CO – March 2-4, 2022*

**8. REVIEW OF GOVERNANCE POLICY**

Policy 4.2 — Board job products — The governance policy was reviewed by the board and no changes were made.

**9. EXECUTIVE SESSION**

Rahe motioned to enter Executive Session for personnel and strategy, seconded by Gift, all approved, motion carried. The following entered Executive Session at 9:00pm: Young, Rahe, Wiebke, Gift, Harshbarger, Applewood, and Bailey. Executive Session exited at 10:00pm. No motions were made.

**10. ADJOURNMENT**

Rahe moved to adjourn the meeting at 10:00pm with no other motions or discussions, seconded by Wiebke, all approved, motion carried.



Angela Powell, Secretary- Treasurer

3/22/22

Date



Steve Young, President

3/22/22

Date