

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT
1001 EAST JOHNSON STREET
HOLYOKE, COLORADO 80734
TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES
March 26, 2019**

ADMINISTRATIVE UPDATE

Hutches gave an administrative update.

REGULAR MEETING

1. CALL TO ORDER

President Young called the meeting to order at 7:11 pm with the following members present Sheila Gift, Michael Woodhead, Gary Rahe, and Steve Young and Angela Powell. Others present were Trampas Hutches, CEO, Wes White, CFO, Heather Cloward, Operations Director, Julianne Kramer, Director of Nursing, Jennifer Wernsman, IT Director, Jennifer Cano, Quality Director, Diana Baeza, Administrative Assistant and Max Levy with the Holyoke Enterprise.

2. PUBLIC COMMENTS

None

3. APPROVAL OF MINUTES

Gift moved to accept the minutes from the board meeting held on February 26, 2019, seconded by Rahe, all approved, motion passed.

4. CONSENT AGENDA

None

5. MONITORING REPORTS

Policy 1.5 – KNOWLEDGE FOR HEALTHY LIFESTYLE – monitoring report was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Policy 2.2 – TREATMENTS OF PATIENTS – the report was uploaded into the Dropbox. Hutches reports compliance with policy.

Policy 2.5 – FINANCIAL CONDITIONS AND ACTIVITIES – monitoring report was previously uploaded into the Dropbox. White reviewed the policy and financial reports. White reports compliance with this policy.

White reported on the audit. It went very well, White complimented the accounting department. The auditors are also preparing the Medicare cost report. A draft of the audit report will be completed for proof reading a week before the board meeting and a final draft will be presented at the board meeting. The draft audit report will be presented at the board meeting by Luke Zarecor, CPA, FHFMA, from Dingus | Zarecor & Associates.

Woodhead moved to accept the monitoring reports, financials subject to audit, seconded by Powell, all approved, motion passed.

6. GOVERNANCE PROCESS

- a. Credentialing – All were resignation letters. Cheyenne Radiology is changing their night service group. Rahe moved to accept these resignations, as presented (see list in the Dropbox), seconded by Woody, all approved, motion passed.
- b. MMH Foundation Report – Hutches gave an update. They are wrapping up with the Legacy Event. The foundation will be focusing on scholarships.
- c. Quality Report- Cano gave a report. Power point with the information presented was previously uploaded into Dropbox.
- d. Holyoke Community Childcare Initiative Update- Hutches will be sending out email to board members with 3D photographs. Zoning commission will be changing to make sure daycare is on this zone. They are focusing on funding strategies.
- e. Approval of expenses for Steve Young to attend CHA Rural Health Conf. – BOD reviewed the Young’s expenses. Gift moved to approve the expenses for Young for attending the CHA Rural Health and Hospital Conference seconded by Powell, all approved, motion passed.
- f. OR Light system capital request – Hutches stated that we need to request a budgeted amount for light system in the OR, this will come out of the contingency funds. This will be around \$32,000. Gift moved to approved capital request for about \$32,000 seconded by Powell, all approved, motion passed.

7. BOARD SCHEDULE

Medical Staff Meeting – Tuesday, April 16, 2019
Board Meeting – Tuesday, April 23, 2019

8. REVIEW OF GOVERNANCE POLICY

Policy 4.4 – CHAIR’S ROLE- this was previously uploaded into Dropbox, there was no discussion.

9. EXECUTIVE SESSION

Woodhead moved to enter Executive Session (CRS 24-6 – 402 (4) (d) Security arrangements or investigations), seconded by Rahe, all approved, motion passed. The following entered into Executive Session at 8:14 pm : Rahe, Woodhead, Young, Powell, Gift and Hutches. The board of directors exited Executive Session at 8:28 pm.

10. ADJOURNMENT

With no further discussion or motions, the meeting adjourned at 8:30 pm.

Angela Powell, Secretary- Treasurer

Date

Steve Young, President

Date