

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT
1001 EAST JOHNSON STREET
HOLYOKE, COLORADO 80734
TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES
January 8, 2019**

ADMINISTRATIVE UPDATE

Hutches gave an administrative update.

REGULAR MEETING

1. CALL TO ORDER

President Young called the meeting to order at 7:13 pm with the following members present: Sheila Gift, Michael Woodhead, Gary Rahe, Angela Powell, and Steve Young. Others present were Trampas Hutches, CEO, Wes White, CFO, Jennifer Wernsman, IT Director, Amy Kleve, Pharmacy Director, Jennifer Cano, Quality Director, Julianne Kramer, Director of Nursing, Megan Sprague, Ancillary Director, Jessica Skomp, Nurse Practitioner, Diana Baeza, Administrative Assistant and Max Levy with the Holyoke Enterprise.

2. PUBLIC COMMENTS

None

3. APPROVAL OF MINUTES

Gift moved to accept the minutes from the board meeting held on November 23,2018 seconded by Woodhead, all approved, motion passed.

Gift moved to accept the minutes from the special board meeting held on December 11,2018 and seconded by Rahe, all approved, motion passed.

4. DEPARTMENT UPDATE

The department update will need to be rescheduled for next time. Felicia Lewis, Business Office Manager, is ill and is not able to attend the meeting.

5. CONSENT AGENDA

None

6. MONITORING REPORTS

Policy 2.5 – FINANCIAL CONDITIONS AND ACTIVITIES – monitoring report was previously uploaded into the Dropbox. White reviewed the reports and policy. White reports compliance with this policy.

Rahe moved to accept the monitoring reports, financials subject to audit, seconded by Powell, all approved, motion passed.

7. GOVERNANCE PROCESS

- a. Credentialing – Rahe moved to approve credentials, as presented (see list in the Dropbox), seconded by Woodhead, all approved, motion passed.

- b. MMHF Foundation Report – Hutches mentioned the Building Project Campaign books have been closed, with an ending total of about \$140,000. Tina Looka has joined the MMHF board. There are 41 tables for the Legacy Event. There are many corporate sponsors that would like to attend this year. The next Legacy Event Committee meeting is tomorrow.
- c. Naming Rights- Hutches presented the naming rights process to the BOD. Young suggested to review it and next BOD meeting they will discuss it.
- d. Patient Family Advisory Council Report- Hutches mentioned their last meeting was December. The discussion during the PFAC meeting was about billing, most of the consensus was that billing has improved. They are waiting on data from HCAHPS to know the results on quietness at night. Senior team is continuing to round on patients. There hasn't been a date set up for next PFAC meeting.
- e. Holyoke Community Childcare Initiate- Hutches stated Mike Smith has been chosen as the contractor. They are doing DOLA grants for seed grant money that will be used to pay for first phase for design. The team is putting together a list of donors: local and national. They are strategizing to raise money locally. The goal for the childcare is 2020.
- f. USDA Rural Development Grant Discussion for New Ambulance- Hutches mentioned we will be applying for a matching grant for the ambulance. This was discussed by the board of directors.

8. BOARD SCHEDULE

Medical Staff Meeting – Tuesday, January 15, 2015

Board Meeting – Tuesday, January 22, 2019

Legacy Event – Saturday, February 9, 2019

CHA Rural Conference – Thursday – Saturday, March 7th, 8th, and 9th

9. REVIEW OF GOVERNANCE POLICY

Policy 4.0 – Governance Committee – this was previously uploaded into Dropbox and there was no discussion.

Policy 4.1 – Governing Styles and Values – this was previously uploaded into Dropbox and there was no discussion.

10. EXECUTIVE SESSION

No need for executive session.

11. ADJOURNMENT

With no further discussion or motions Woodhead moved to approved the adjournment of the BOD meeting, seconded by Powell, all approved, motion carried. The meeting was adjourned at 7:49 pm.

Angela Powell, Secretary- Treasurer

Date

Steve Young, President

Date