

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT
1001 EAST JOHNSON STREET
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**REGULAR BOARD OF DIRECTORS' MEETING MINUTES
January 22, 2019**

ADMINISTRATIVE UPDATE

Hutches gave an administrative update.

REGULAR MEETING

1. CALL TO ORDER

President Young called the meeting to order at 7:10 pm with the following members present: Sheila Gift, Michael Woodhead, Angela Powell, and Steve Young. Not present: Gary Rahe. Others present were Trampas Hutches, CEO, Wes White, CFO, Heather Cloward, Operations Director, Julianne Kramer, Director of Nursing, Jennifer Cano, Quality Director, Diana Baeza, Administrative Assistant and Max Levy with the Holyoke Enterprise.

2. PUBLIC COMMENTS

None

3. APPROVAL OF MINUTES

Gift moved to accept the minutes from the board meeting held on January 8, 2019 seconded by Powell, all approved, motion passed.

4. CONSENT AGENDA

None

5. MONITORING REPORTS

Policy 1.1- RELIEF FROM ACUTE AND CHRONIC CONDITIONS- monitor report was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Policy 2.0 – GENERAL MANAGEMENT CONSTRAINT- monitor was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Policy 2.5 – FINANCIAL CONDITIONS AND ACTIVITIES – monitoring report was previously uploaded into the Dropbox. White reviewed the reports and policy. White reports compliance with this policy.

Powell moved to accept the monitoring reports, financials subject to audit, seconded by Gift, all approved, motion passed.

6. GOVERNANCE PROCESS

a. Credentialing – Woodhead moved to approve credentials, as presented (see list in the Dropbox), seconded by Powell, all approved, motion passed.

b. MMH Foundation Report – There has been 43 tables purchased for the Legacy Event. Tina Looka is a new member of the board. Julianne Kramer will be resigning after the Legacy Event. Harry Kinner will be joining the MMHF BOD.

- c. State of the Organization Report- Hutches presented a PowerPoint to the board. Hutches will send the presentation to the board members.
- d. Holyoke Community Childcare Initiative Update- The next meeting is February 6th to go over semi-preliminary drawings from Mike Smith. They are working on putting tri-folds together, marketing data and funding data. Applied for an administrative grant from DOLA and waiting to hear from them, if we get this data the architects will finalize the drawings, then the Capital Campaign will start.
- e. Board Retreat- This will be next month after the regular BOD meeting. Hutches is working on competitive assessments. Hutches has data from CHNA. The leadership team did a SWOT analysis and the BOD will be doing one. During this meeting we will prioritize on different things to focus for the next three years. This will start at 4:30 pm.

7. BOARD SCHEDULE

Medical Staff Meeting – Tuesday, February 19,2019

Board Meeting – Tuesday, February 26, 2019

Other Meetings:

CHA Rural Health and Hospital Conference – March 6th – 8th at Golden, CO

Hospice of the Plains Cajun Boil & Pie Auction – February 16th at Haxtun Community Center

8. REVIEW OF GOVERNANCE POLICY

Policy 4.2 – BOARD JOB PRODUCTS – this was previously uploaded into Dropbox and there was no discussion.

9. EXECUTIVE SESSION

There was no need for executive session.

10. ADJOURNMENT

Woodhead moved to adjourn the meeting seconded by Powell, all approved, motion carried. With no further discussion or motions meeting was adjourned at 8:06 pm.

Angela Powell, Secretary- Treasurer

Date

Steve Young, President

Date