

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT  
1001 EAST JOHNSON STREET  
HOLYOKE, COLORADO 80734  
TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES  
November 27, 2018**

**ADMINISTRATIVE UPDATE**

Hutches gave an administrative update.

**REGULAR MEETING**

**1. CALL TO ORDER**

President Young called the meeting to order at 7:18 pm with the following members present: Sheila Gift, Michael Woodhead, Gary Rahe, Angela Powell, and Steve Young. Others present were Trampas Hutches, CEO, Wes White, CFO, Jennifer Wernsman, IT Director, Amy Kleve, Pharmacy Director, Jennifer Cano, Quality Director, Lane Looka, Nurse Practitioner, Diana Baeza, Administrative Assistant and Max Levy with the Holyoke Enterprise.

**2. PUBLIC COMMENTS**

None

**3. APPROVAL OF MINUTES**

Rahe moved to accept the minutes from the board meeting held on October 23, 2018, with notated corrections, seconded by Gift, all approved, motion passed.

**5. CONSENT AGENDA**

None

**6. MONITORING REPORTS**

Policy 2.5 – FINANCIAL CONDITIONS AND ACTIVITIES – monitoring report was previously uploaded into the Dropbox. White reviewed the reports and policy. White reports compliance with this policy.

Policy 2.7 – FINANCIAL PLANNING/BUDGETING- monitoring report was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Powell moved to accept the monitoring reports, financials subject to audit, seconded by Woodhead, all approved, motion passed.

**7. GOVERNANCE PROCESS**

- a. Credentialing – Rahe moved to approve credentials, as presented (see list in the Dropbox), seconded by Woodhead, all approved, motion passed.
- b. Adoption of 2019 Budget- White uploaded the budget information into the Dropbox. The 2019 budget information was presented by White. It is anticipated that there will be some changes in the assessed valuation. White recommends to adopt this budget and if there is a change there will be a Special Board Meeting on December 11<sup>th</sup> at noon. Gift moved to adopt the 2019 Operating and Capital Budget and certification of Mill Levy seconded by Powell, all approved, resolution passed.

- c. MMHF Foundation Report – Hutches mentioned the Legacy of Thanks was well attended, there were over 100 people. The foundation is focusing on the Legacy Event table sponsorship. Nancy has the raffle tickets for the Legacy Event available. Young stated the raffle tickets are for one choice of three trips: Savannah, GA, New York City or Punta Cana. The raffle tickets price is one for \$50.00 or three for \$100.00.
- d. Patient Family Advisory Council Report- Hutches stated they had a good meeting. One of the discussion items is to improve quietness at night on the hospital side, there will be patient rounding done by Sr. Leaders every day to gather information from patients to know how to improve. The next meeting for PFAC will be December 10<sup>th</sup>.
- e. Holyoke Community Childcare Initiative- Hutches mentioned there will be an HCCI meeting tomorrow. Mike Smith, builder who can provide an architect, will be presenting at this meeting. The fundraising will be starting soon.

**8. BOARD SCHEDULE**

*Special Board Meeting (as needed) – Tuesday, December 11, 2018*  
*Medical Staff Meeting – Tuesday, December 18, 2018*  
*Board Meeting – Tuesday, January 8, 2019*

**9. REVIEW OF GOVERNANCE POLICY**

Policy 4.9 – Self-monitoring of Board Performance – this was previously uploaded into Dropbox and there was no discussion.

**10. EXECUTIVE SESSION**

Woodhead moved to enter Executive Session (CRS 24-6-402(4)(f) Personnel Matters: Review of CEO, Trampas Hutches, 360-degree performance evaluation.), seconded by Rahe, all approved, motion passed. The following entered Executive Session at 8:36 pm: Rahe, Powell, Young, Woohead, Gift, and Hutches. The board of directors exited Executive Session at 9:04 pm.

**11. ADJOURNMENT**

With no further discussion or motions, the meeting adjourned at 9:04 pm.

\_\_\_\_\_  
 Angela Powell, Secretary- Treasurer

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Steve Young, President

\_\_\_\_\_  
 Date