

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT
1001 EAST JOHNSON STREET
HOLYOKE, COLORADO 80734
TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES
August 28,2018**

ADMINISTRATIVE UPDATE

Hutches gave an administrative update.

PRESENTATIONS

Trisha Herman: Phillips County Economic Development

Josie Herman: Ogallala Commons Summer Intern Program

REGULAR MEETING

1. CALL TO ORDER

President Young called the meeting to order at 7:21 pm with the following members present: Steve Young, Angela Powell, Sheila Gift, Michael Woodhead and Gary Rahe. Others present were Trampas Hutches, CEO, Wes White, CFO, Amy Kleve, Pharmacy Director, Heather Cloward, Operations Director, Megan Sprague, Ancillary Director, Jennifer Cano, Quality Director, Sheri Knight, OR Manager, Dr. Daniela de Vargas Boyer, Air Life Denver, Diana Baeza, Administrative Assistant, Brenda Brandt and Max Levy with the Holyoke Enterprise. Community members in attendance: Kyra Loutensock, Trisha Herman and Josie Herman.

2. PUBLIC COMMENTS

Kyra Loutensock: FCCLA

3. DEPARTMENT UPDATE

Sheri Knight gave a report on the OR Department.

4. APPROVAL OF MINUTES

Gift moved to accept the minutes from the board meeting held on July 24,2018 and seconded by Woodhead, all approved, motion passed.

5. CONSENT AGENDA

None

6. MONITORING REPORTS

Policy 1.2- COMPENSATION AND BENEFITS – monitoring report was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Policy 2.5- FINANCIAL CONDITIONS AND ACTIVITIES – reports were previously uploaded into the Dropbox. White reviewed the reports and policy. White reports compliance with this policy. Hutches added an addendum to the board packet regarding policy provision five which limits expenditures by the administrator to \$17,500. White stated under the Delta Dental Colorado Foundation Grant we received funding for purchase of equipment, which totaled \$29,000. The expenditure was communicated to the chairman of the board with the commitment to bring it to the board.

Powell moved to accept the monitoring reports, financials subject to audit, seconded by Rahe, all approved, motion passed.

7. GOVERNANCE PROCESS

- a. Credentialing – Rahe moved to approve credentials, as presented (see list in the Dropbox), seconded by Woodhead, all approved, motion passed.
- b. MMHF Foundation Report – Hutches gave a report. MMHF Cajun boil is on Saturday, September 15th. It is a full board now with 9 members; Tiffany Weber is a new member.
- c. Quality Committee Report- Hutches stated there have not been any quality issues. The report was previously uploaded into the Dropbox.
- d. Holyoke Community Childcare Initiative- Hutches gave an update. They are working on the pro forma. Philosophy is that they want to have a capital campaign- have an operational campaign over 5 years. Marketing materials are getting developed and starting to work towards the campaign.
- e. Ultrasound Purchase Check Approval – Hutches mentioned that the purchase of the ultrasound machine was approved in the 2016 budget. The cost of the ultrasound machine is \$154,813. Gift moved to approve the purchase of the ultrasound machine and seconded by Powell, all approved, motion passed.
- f. Grow Your Own Physician Update – Hutches gave an update. There are two individuals that are interested and neither meets the policy. Gift suggested for them to send an interview packet. Young stated they should be given an opportunity to give us more information.
- g. 2019 Strategy Discussion – Hutches reviewed the strategic plan for the board of directors.

8. BOARD SCHEDULE

MMHF Cajun Boil – Saturday, September 15, 2018
Medical Staff Meeting – Tuesday, September 18, 2018
Board Meeting – Tuesday, September 25, 2018

9. REVIEW OF GOVERNANCE POLICY

Policy 3.1- Unity of Control – this was previously uploaded into Dropbox and there was no discussion.

10. EXECUTIVE SESSION

Woodhead moved to enter into Executive Session (CRS 24-6-402(4)(g) Negotiations: Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.), seconded by Rahe, all approved, motion passed. The following entered into Executive Session at 8:00 pm: Rahe, Young, Woohead, Gift, Powell, Hutches and White. The board of directors exited Executive Session at 9:00 pm. Rahe moved to have accounting of W-2 vs. 1099 reviewed to report back to the board of directors in September, seconded by Woodhead, all approved, motion carried. Further discussion to have White and Hutches submit RFP’s for accounting firm for audit and cost report work.

10. ADJOURNMENT

With no further discussion or motions, Rahe moved to approve the adjournment of the BOD meeting, seconded by Gift, all approved, motion carried. Young adjourned the meeting at 9:08 pm.

 Angela Powell, Secretary- Treasurer

 Date

 Steve Young, President

 Date