

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT
1001 EAST JOHNSON STREET
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TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES
July 24,2018**

ADMINISTRATIVE UPDATE

Hutches gave an administrative update.

REGULAR MEETING

1. CALL TO ORDER

President Young called the meeting to order at 7:25 pm with the following members present: Steve Young, Angela Powell, Sheila Gift, Michael Woodhead and Gary Rahe. Others present were Trampas Hutches, CEO, Wes White, CFO, Amy Kleve, Pharmacy Director, Jennifer Wernsman, IT Director, Megan Sprague, Ancillary Director, Heather Cloward, Operations Director, Josie Herman, Administration Intern, Jennifer Cano, Quality Director, Lane Looka, Nurse Practitioner, Mark Riemer, Air Life Denver, Diana Baeza, Administrative Assistant, Brenda Brandt and Max Levy with the Holyoke Enterprise. Community members in attendance: Sue Jarrett.

2. PUBLIC COMMENTS

Sue Jarrett gave public comment.

3. APPROVAL OF MINUTES

Gift moved to accept the minutes from the board meeting held on June 26, 2018 and seconded by Woodhead, all approved, motion passed.

4. CONSENT AGENDA

None

5. MONITORING REPORTS

Policy 1.3- MMH RECOGNIZED FOR QUALITY – monitoring report was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Policy 2.5- FINANCIAL CONDITIONS AND ACTIVITIES – reports were previously uploaded into the Dropbox. White reviewed the reports and policy. White reports compliance with this policy except for the level of accounts receivable, which is policy provision 9.

Policy 2.6 – ASSET PROTECTION – monitoring report was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Powell moved to accept the monitoring reports, financials subject to audit, seconded by Rahe, all approved, motion passed.

6. GOVERNANCE PROCESS

- a. Credentialing – Rahe moved to approve credentials, as presented (see list in the Dropbox), seconded by Woodhead, all approved, motion passed.
- b. MMHF Foundation Report – Hutches gave a report. EMS golf tournament is August 11th. MMHF is planning to do the Cajun boil on September 15th.

- c. Quality Committee Report- Cano presented the quality report for the month of June. The report was previously uploaded into the Dropbox.
- d. Holyoke Community Childcare Initiative- There was a meeting last week. Hutches stated that things are starting to come together. They are working on different projects. They have a potential director who has had experience in building daycare facilities.
- e. Chemo Mixing Room – Hutches mentioned that this is part of the strategic plan. It will cost \$48,000.00 to upgrade a room to be designated as the chemo mixing room. Powell suggested to see the bid before the BOD makes a decision.
- f. Appointment of Board Committees-
 Audit: Steve Young and Sheila Gift
 Administrator, Compensation: Angela Powell and Gary Rahe
 Facility Improvement: Michael Woodhead and Angela Powell
 Credentialing: Gary Rahe and Michael Woodhead
 Quality Committee: Steve Young and Sheila Gift

7. BOARD SCHEDULE

EMS Golf Benefit – Saturday, August 11, 2018
Medical Staff Meeting – Tuesday, August 21, 2018
Board Meeting – Tuesday, August 28, 2018
MMHF Cajun Boil – Saturday, September 15, 2018

8. REVIEW OF GOVERNANCE POLICY

Policy 3.0 – Governance- Management Connection – this was previously uploaded into Dropbox and there was no discussion.

9. EXECUTIVE SESSION

No need.

10. ADJOURNMENT

With no further discussion or motions, the meeting was adjourned at 8:12 pm by president Young.

 Angela Powell, Secretary- Treasurer

 Date

 Steve Young, President

 Date