

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT  
1001 EAST JOHNSON STREET  
HOLYOKE, COLORADO 80734  
TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES  
June 26,2018**

Hutches gave a presentation about pain management.

**DEPARTMENT MANAGER UPDATE**

Julie Kinner gave a report on the Medical Records Department.

**ADMINISTRATIVE UPDATE**

Hutches gave an administrative update.

**REGULAR MEETING**

**1. CALL TO ORDER**

President Young called the meeting to order at 7:37 pm with the following members present: Steve Young, Angela Powell, Sheila Gift, Michael Woodhead and Gary Rahe. Others present were Trampas Hutches, CEO, Wes White, CFO, Julianne Kramer, DON, Amy Kleve, Pharmacy Director, Jennifer Cano, Quality Director, Megan Sprague, Ancillary Director, Diana Baeza, Administrative Assistant, Brenda Brandt and Max Levy with the Holyoke Enterprise. Community members in attendance: Sue Jarrett.

**2. PUBLIC COMMENTS**

Sue Jarrett gave public comment.

**3. APPROVAL OF MINUTES**

Woodhead moved to accept the minutes from the board meeting held on May 22,2018, with notated corrections, seconded by Rahe, all approved, motion passed.

Rahe moved to accept the minutes from the special board meeting held on June 5, 2018 seconded by Gift, all approved, motion passed.

**4. CONSENT AGENDA**

None

**5. MONITORING REPORTS**

Policy 2.4- TREATMENT OF STAFF – monitoring report was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Policy 2.5- FINANCIAL CONDITIONS AND ACTIVITIES – reports were previously uploaded into the Dropbox. White reports compliance with this policy.

Powell moved to accept the monitoring reports, financials subject to audit, seconded by Woodhead, all approved, motion passed.

**6. GOVERNANCE PROCESS**

- a. Board Facility Committee: Young asked directors to let him know what committees they are interested in serving on. The committees will be set up next BOD meeting. Woodhead is interested and volunteered for the Board Facility Committee.

- b. Mindray First Pioneer National Bank Lease Resolution- White reviewed the lease terms with the BOD. The resolution has been uploaded into the Dropbox and presented by White to the BOD. Gift moved to accept the resolution to move forward with the lease purchase agreement for the Mindray equipment, seconded by Powell, all approved, motion passed.
- c. Credentialing –Rahe moved to approve credentials, as presented (see list in the Dropbox), seconded by Woodhead, all approved motion passed.
- d. MMHF Foundation Report – Hutches gave a report. There are eight scholarships going out. A couple of internal candidates were awarded scholarships: Christina Banaka and Mallory Garrett. EMS golf tournament is scheduled for August and the Cajun boil for September 15<sup>th</sup>. Nancy will be getting new donation boards to be displayed in the lobby for large donors to be recognized, such as \$500,000.00 and above.
- e. Quality Committee Report- Cano presented the quality report for May, the report was previously uploaded into the Dropbox.
- f. Holyoke Community Childcare Initiative- Hutches stated the ground lease agreement was received last week from legal counsel. Hutches will be giving this to the BOD to review for the next board meeting. HCCI has a lot of documentation to give to the Temple Buell Grant. This is the second part of the grant received last year.

**7. BOARD SCHEDULE**

*Medical Staff Meeting – Tuesday, July 17,2018*  
*Board Meeting – Tuesday, June 26,2018*  
*EMS Golf Benefit – August 11,2018*

**8. REVIEW OF GOVERNANCE POLICY**

Policy 3.2 – Board Member’s Code of Conduct – this was previously uploaded into Dropbox and there was no discussion.

**9. OTHER DISCUSSION ITEMS**

Grow Your Own Program, Hutches asked the BOD on how the parameters of this program look like. Young stated it is somebody who has a good understanding of rural communities. Powell suggested to look at other rural hospital districts who do something similar and have guidelines that MMH could use as a base.

**10. EXECUTIVE SESSION**

No need.

**11. ADJOURNMENT**

With no further discussion or motions, Rahe moved to approve the adjournment of the BOD meeting, seconded by Woodhead, all approved, motion passed. The meeting was adjourned at 8:20 pm by president Young.

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 Angela Powell, Secretary- Treasurer

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 Date

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 Steve Young, President

\_\_\_\_\_  
 Date