

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT
1001 EAST JOHNSON STREET
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TELEPHONE: 970-854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES
September 26, 2017**

Jennifer Wernsman, IT Director, gave a presentation on the Athena implementation process.

ADMINISTRATIVE UPDATE

Hutches gave an administrative update.

REGULAR MEETING

1. CALL TO ORDER

The meeting was called to order by President Young at 7:33 pm with the following members present: Steve Young, Angela Powell, Michael Woodhead, Sheila Gift, and Gary Rahe. Others present were Trampas Hutches, CEO, Wes White, CFO, Megan Sprague, Ancillary Director, Amy Kleve, Pharmacy Director, Julianne Kramer, Director of Nursing, Jennifer Cano, Quality Director, Jennifer Wernsman, IT Director, Bill Charney, Principal Consultant from Charney Associates, Diana Baeza, Administrative Assistant and Kelley Sullivan with the Holyoke Enterprise.

2. APPROVAL OF MINUTES

Gift moved to accept the minutes from the board meeting held on August 22, 2017 seconded by Woodhead, all approved, motion passed.

3. PUBLIC COMMENTS

None

4. CONSENT AGENDA

None

5. MONITORING REPORTS

Policy 2.9- EMERGENCY ADMINISTRATOR SUCCESSION - monitoring report was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Policy 2.5- FINANCIAL CONDITIONS AND ACTIVITIES- reports were previously uploaded into the Dropbox. The reports were reviewed by White during the meeting. White reports compliance with this policy.

Rahe moved to accept the monitoring reports, financials as corrected subject to audit seconded by Woodhead, all approved, motion passed.

6. GOVERNANCE PROCESS

- a. Credentialing- Rahe moved to approve credentials, as presented (see list), seconded by Powell, all approved, motion passed.
- b. MMH Foundation Report- Young gave a report. Julianne Kramer presented one of the white boards that will be up in the patients' rooms in memory of Charlene Roll.
- c. Quality Committee Report- Hutches gave an update.

- d. Holyoke Community Childcare Initiative- Hutches gave a report. There was a meeting last Thursday, they formed a seven member board and voted to move forward with University of Colorado design build.
- e. CHA Annual Meeting- Woodhead moved to approve reimbursement to Young for the expenses incurred for the CHA annual meeting, seconded by Gift, all approved, except Young who abstained, motion passed. Young gave an update on the CHA annual meeting.
- f. 2018 Budget- The preliminary budget was previously uploaded into the Dropbox. The preliminary budget should be reviewed before October 15th. White explained that the budget meetings with managers will start next week. The goal is to have the budget ready for submission by November 28th, at this time the board will be asked to approve the budget to appropriate the expenditures for next year and certify the Mill Levy.

7. BOARD SCHEDULE

Medical Staff Meeting- Tuesday, October 17, 2017
Board Meeting- Tuesday, October 24, 2017
Legacy of Thanks- November 12, 2017

8. REVIEW OF GOVERNANCE POLICY

4.8- Governance Investment – The governance policy was reviewed. White recommended to update the audit fees to \$60,000. Gift moved to accept the 4.8 Governance Investment policy with approved changes, seconded by Powell, all approved, motion passed.

9. EXECUTIVE SESSION

Woodhead moved to enter into Executive Session to discuss legal matters seconded by Rahe, all approved, motion passed. The following entered into Executive Session at 8:26 pm: Young, Gift, Powell, Woodhead, Rahe, Hutches, Cloward and White. The Board exited Executive Session at 8:42 pm.

10. ADJOURNMENT

With no further discussion or motions, the meeting was adjourned at 8:45 pm by Young.

 Angela Powell, Secretary-Treasurer

 Date

 Steve Young, Chairman of the Board

 Date