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**REGULAR BOARD OF DIRECTORS' MEETING MINUTES
June 27, 2017**

ADMINISTRATIVE UPDATE

Hutches gave an administrative update.

REGULAR MEETING

1. CALL TO ORDER

The meeting was called to order by President Young at 7:20 pm with the following members present: Steve Young, Michael Woodhead, Sheila Gift, Gary Rahe, Angela Powell. Others present were Trampas Hutches, CEO, Wes White, CFO, Heather Cloward, Operations Director, Megan Sprague, Ancillary Director, Amy Kleve, Pharmacy Director, Julianne Kramer, Director of Nursing, Diana Baeza, Administrative Assistant and Karen Ortner with the Holyoke Enterprise.

2. APPROVAL OF MINUTES

Rahe moved to accept the minutes from the board meeting held on May 23, 2017, with notated corrections seconded by Gift, all approved, motion passed.

3. PUBLIC COMMENTS

None

4. CONSENT AGENDA

None

5. MONITORING REPORTS

Policy 2.4- TREATMENT OF STAFF- monitoring report was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Policy 2.5- FINANCIAL CONDITIONS AND ACTIVITIES- reports were previously uploaded into the Dropbox. The reports were reviewed by Hutches and White during the meeting. Hutches and White report compliance with this policy.

Rahe moved to accept the monitoring reports, financials as corrected subject to audit seconded by Woodhead, all approved, motion passed.

6. GOVERNANCE PROCESS

- a. Credentialing- Rahe moved to approve credentials, as presented (see list), seconded by Woodhead, all approved, motion passed.
- b. MMH Foundation Report- Baeza gave a report.
- c. MMH Bylaws Committee Report- Board discussed the changes on the bylaws. Gift moved to adopt changes to bylaws as discussed seconded by Powell, all approved, motion passed.
- d. Holyoke Community Childcare Initiative- Hutches gave an update.
- e. Planning Session Date- Thursday, August 10, 2017- 5:30pm at Ballyneal.

- f. Omnicell- Hutches gave update to the board. We were going to lease Omnicell but have decided to purchase it. The purchase simplifies compliance with mortgage covenants and will help with cash reserves.

7. BOARD SCHEDULE

Medical Staff Meeting- Tuesday, July 18, 2017
Board Meeting- Tuesday, July 25, 2017
BOD Planning Session- Thursday, August 10, 2017
EMS Golf Benefit – Saturday, August 12, 2017

8. REVIEW OF GOVERNANCE POLICY

- a. 3.2- Accountability of the Administrator- governance policy was reviewed, there were no changes.

9. EXECUTIVE SESSION

Woodhead moved to enter into Executive Session to discuss personnel matters seconded by Gift, all approved, motion passed. The following entered into Executive Session at 8:30 pm: Young, Gift, Powell, Woodhead, Rahe, Hutches, White and Wilson. The Board exited Executive Session at 9:10 pm.

10. ADJOURNMENT

With no further discussion or motions, the meeting was adjourned at 9:24 pm by Young.

Angela Powell, Secretary-Treasurer

Date

Steve Young, Chairman of the Board

Date