

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT  
1001 EAST JOHNSON STREET  
HOLYOKE, COLORADO 80734  
TELEPHONE: 970) 854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES  
May 23, 2017**

Jessica Rorick from Eide Bailey presented the annual financial statement audit.  
Dr. Tim Meyer did a presentation on the Vision Plan.

**ADMINISTRATIVE UPDATE**

Hutches gave an administrative update.

**REGULAR MEETING**

**1. CALL TO ORDER**

The meeting was called to order by President Young at 8:05 pm with the following members present: Steve Young, Michael Woodhead, Sheila Gift, Gary Rahe, Angela Powell. Others present were Trampas Hutches, CEO, Wes White, CFO, Heather Cloward, Operations Director, Megan Sprague, Ancillary Director, Amy Kleve, Pharmacy Director, Julianne Kramer, Director of Nursing, Diana Baeza, Administrative Assistant and Karen Ortner with the Holyoke Enterprise.

**2. APPROVAL OF MINUTES**

Gift moved to accept the minutes from the board meeting held on April 25, 2017, seconded by Woodhead, all approved, motion passed.

Election of Officers- President- Rahe nominated Young, seconded by Woodhead, Rahe moved nominations cease and unanimous ballot be cast, seconded by Powell, all approved, motion carried. Vice President- Woodhead nominated Rahe, seconded by Powell, Gift moved to close nominations and cast a unanimous ballot, seconded by Powell, all approved, motion carried. Secretary/ Treasurer- Rahe nominated Powell, seconded by Woodhead, Gift moved nominations cease and unanimous ballot be cast, seconded by Rahe, all approved, motion carried.

**3. PUBLIC COMMENTS**

None

**4. CONSENT AGENDA**

None

**5. MONITORING REPORTS**

Policy 1.4- PEOPLE EXPERIENCE MINIMAL IMPACTS- monitoring report was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Policy 2.5- FINANCIAL CONDITIONS AND ACTIVITIES- reports were previously uploaded into the Dropbox. The reports were reviewed by Hutches and White during the meeting. They report compliance with this policy.

Rahe moved to accept the monitoring reports, financials as corrected subject to audit, seconded by Woodhead, all approved, motion passed.

**6. GOVERNANCE PROCESS**

- a. Credentialing- Rahe moved to approve credentials for April and May, as presented (see list), seconded by Woodhead, all approved, motion passed.
- b. MMH Foundation Report- Young gave a report.
- c. MMH Foundation Report- Young gave a report.
- d. MMH Bylaws Committee Report- Rahe and Woody reviewed the changes of the bylaws. They had a meeting with Hutches and had legal counsel. A meeting with the county commissioners will be scheduled.
- e. Holyoke Community Childcare Initiative- Hutches gave an update. They got a matching a grant, now they are working with the USDA. There is interest in the project from multiple funding organizations.

**7. BOARD SCHEDULE**

*Medical Staff Meeting- Tuesday, June 20, 2017*  
*Board Meeting- Tuesday, June 27, 2017*  
*MMHF Building New Bridges – Saturday, June 10, 2017*  
*EMS Golf Benefit – Saturday, August 12, 2017*

**8. REVIEW OF GOVERNANCE POLICY**

- a. 4.3- Proposal on Agenda Planning- previously uploaded into Dropbox, under the governing policies document. Young mentioned that this was presented last meeting.
- b. 4.6- Board Member’s Code of Conduct - previously uploaded into Dropbox, under the governing policies document. No discussion.

Powell moved to amend governing policy Code of Conduct #6 to read: Board review/ approval of monitoring reports will play a significant part in evaluation of the administrator’s yearly performance, but other methods may be used, at the discretion of the board, to provide feedback on the administrator’s performance, seconded by Gift, all approved, motion passed.

**9. EXECUTIVE SESSION**

Woodhead moved to enter into Executive Session to discuss contract negotiations seconded by Rahe, all approved, motion passed. The following entered into Executive Session at 9:30 pm: Young, Gift, Powell, Woodhead, Rahe, Hutches, and White. The Board exited Executive Session at 9:33 pm.

**10. ADJOURNMENT**

With no further discussion or motions, the meeting was adjourned at 9:45 pm by Young.

\_\_\_\_\_  
Angela Powell, Secretary-Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steve Young, Chairman of the Board

\_\_\_\_\_  
Date