

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT
1001 EAST JOHNSON STREET
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**REGULAR BOARD OF DIRECTORS' MEETING MINUTES
April 25, 2017**

ADMINISTRATIVE UPDATE

Hutches gave an administrative update.

REGULAR MEETING

1. CALL TO ORDER

The meeting was called to order by President Young at 7:15 pm with the following members present: Steve Young, Michael Woodhead, Sheila Gift, Gary Rahe, Angela Powell. Others present were Trampas Hutches, CEO, Wes White, CFO, Jason McCormick, CFA, Heather Cloward, Operations Director, Julianne Kramer, DON, Megan Sprague, Ancillary Director, Amy Kleve, Pharmacy Director, Diana Baeza, Administrative Assistant, and Karen Ortner with the Holyoke Enterprise.

2. APPROVAL OF MINUTES

Rahe moved to accept the minutes from the board meeting held on April 25, 2017, seconded by Woodhead, all approved, motion passed.

3. PUBLIC COMMENTS

None

4. CONSENT AGENDA

None

5. MONITORING REPORTS

Policy 2.3- MEDICAL STAFF RELATIONS- monitoring report was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Policy 2.5- FINANCIAL CONDITIONS AND ACTIVITIES- reports were previously uploaded into the Dropbox. The reports were reviewed by Hutches and White during the meeting. They report compliance with this policy.

Powell moved to accept the monitoring reports, financials as corrected subject to audit, seconded by Gift, all approved, motion passed.

6. GOVERNANCE PROCESS

- a. Credentialing- Rahe requested to have this reviewed next meeting.
- b. Patient Family Advisory Council Report- Hutches gave a report. The council met with a patient's daughter, the patient had a surgical procedure. There were many positive things said about the hospital during the meeting. Hutches reviewed the quality data reports.
- c. MMH Foundation Report- Young gave a report.
- d. MMH Bylaws Committee Report- Rahe mentioned that they have not been able to meet. Tabled this discussion until the next meeting.

- e. Holyoke Community Childcare Initiative- Hutches gave a report. BOD discussed the documentation stating what land the mortgage covers and if it would be appropriate to utilized for a childcare center. There was discussion of the future utilization of the land.
- f. Banking Resolution- Hutches asked the BOD to have a motion to add Wes White to the banking resolution. Rahe moved to authorize the change of the banking resolution seconded by Woodhead, all approved, motion passed.

7. BOARD SCHEDULE

Medical Staff Meeting- Tuesday, May 16, 2017
Board Meeting- Tuesday, May 23, 2017
Board Patient Family Advisory Council – TBD
MMHF Building New Bridges – Saturday, June 10, 2017

8. REVIEW OF GOVERNANCE POLICY

- a. 4.3- Proposal on Agenda Planning- previously uploaded into Dropbox, under the governing policies document. Young mentioned that this was presented last meeting.
- b. 4.6- Board Committee Principles- previously uploaded into Dropbox, under the governing policies document. No discussion.
- c. 4.7- Board Committee Structure- Principles- previously uploaded into Dropbox, under the governing policies document. No discussion.

9. EXECUTIVE SESSION

Woodhead moved to enter into Executive Session to discuss contract and legal negotiations seconded by Gift, all approved, motion passed. The following entered into Executive Session at 8:29 pm: Young, Gift, Powell, Woodhead, Rahe, Hutches, and White. The Board exited Executive Session at 9:07 pm.

10. ADJOURNMENT

With no further discussion or motions, the meeting was adjourned at 9:10 pm by Young.

Angela Powell, Secretary-Treasurer

Date

Steve Young, Chairman of the Board

Date

