

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT  
1001 EAST JOHNSON STREET  
HOLYOKE, COLORADO 80734  
TELEPHONE: 970) 854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES  
March 28, 2017**

Elizabeth Hutches did a presentation on the Holyoke Child Care Initiative.

**ADMINISTRATIVE UPDATE**

Skomp gave an update to the board on a 90 day study of the clinic extended hours.  
Hutches gave an administrative update.

**REGULAR MEETING**

**1. CALL TO ORDER**

The meeting was called to order by President Young at 7:53 pm with the following members present: Steve Young, Michael Woodhead, Sheila Gift, Gary Rahe, Angela Powell. Others present were Trampas Hutches, CEO, Wes White, CFO, Jason McCormick, CFA, Kurt Schueler, Controller, Amy Kleve, Pharmacy Director, Megan Sprague, Ancillary Director, Heather Cloward, Operations Director, Jessica Skomp, Nurse Practitioner, Deaun Carpenter, Nurse Practitioner, Diana Baeza, Administrative Assistant, and Karen Ortner with the Holyoke Enterprise.

**2. APPROVAL OF MINUTES**

Gift moved to accept the minutes from the board meeting held on February 28, 2017, seconded by Woodhead, all approved, motion passed.

**3. PUBLIC COMMENTS**

None

**4. CONSENT AGENDA**

None

**5. MONITORING REPORTS**

Policy 1.3 – RECOGNIZED AS HAVING QUALITY SERVICES AND FACILITIES – monitoring report was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Policy 2.2 – TREATMENT OF PATIENTS – monitoring report was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Policy 2.5 – FINANCIAL CONDITION AND ACTIVITIES- reports were previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Gift moved to accept the monitoring reports, financials as corrected subject to audit, seconded by Rahe, all approved, motion passed.

**6. GOVERNANCE PROCESS**

- a. Credentialing- Rahe moved to approve credentials, as presented (see list), seconded by Powell, all approved, motion passed.
- b. MMH Foundation Report- Baeza gave a report.

- c. Kronos Proposal- Hutches and Cloward explained the differences between Kronos and ADP. Kronos is more compatible to health care time and attendance. Trampas asked for a motion from the Board of Directors to sign an agreement to purchase Kronos. Woodhead moved to authorize expenditure for Kronos seconded by Rahe, all approved, motion passed.

**7. BOARD SCHEDULE**

*Medical Staff Meeting- Tuesday, March 18, 2017*  
*Board Meeting- Tuesday, March 25, 2017*  
*Board Patient Family Advisory Council – TBD*  
*MMHF Building New Bridges – Saturday, June 10, 2017*

**8. REVIEW OF GOVERNANCE POLICY**

- a. 4.4- CHAIRS'S ROLE- this was previously uploaded into the Dropbox. No discussion.

**9. EXECUTIVE SESSION**

Woodhead moved to enter into Executive Session to discuss contract and personnel seconded by Gift, all approved, motion passed. The following entered into Executive Session at 9:18 pm: Young, Gift, Powell, Woodhead, Rahe, Hutches, White, and McCormick. The Board exited Executive Session at 10:03 pm. Rahe moved to extend audit by 30 days seconded by Woodhead, all approved, motion passed.

**10. ADJOURNMENT**

With no further discussion or motions, the meeting was adjourned at 10:05 pm by Young.

\_\_\_\_\_  
Angela Powell, Secretary-Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steve Young, Chairman of the Board

\_\_\_\_\_  
Date