

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT  
1001 EAST JOHNSON STREET  
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TELEPHONE: 970) 854-2241**

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES  
February 28, 2017**

**ADMINISTRATIVE UPDATE**

Hutches gave an administrative update

**REGULAR MEETING**

**1. CALL TO ORDER**

The meeting was called to order by President Young at 7:22 pm with the following members present: Steve Young, Michael Woodhead, Sheila Gift and Gary Rahe. Others present were Trampas Hutches, CEO, Jason McCormick, CFA, Kurt Schueler, Controller, Amy Kleve, Pharmacy Director, Heather Cloward, Operations Director, Diana Baeza, Administrative Assistant, and Karen Ortner with the Holyoke Enterprise.

**2. APPROVAL OF MINUTES**

Gift moved to accept the minutes from the special board meeting held on January 24, 2017, seconded by Rahe, all approved, motion passed.

**3. PUBLIC COMMENTS**

None

**4. CONSENT AGENDA**

None

**5. MONITORING REPORTS**

Policy 1.2- ENDS ACHIEVED AT THE HIGHEST LEVEL POSSIBLE WITHIN AVAILABLE RESOURCES – monitoring report was previously distributed in the Drop Box and reviewed by Hutches. Hutches reports compliance with this policy.

Policy 2.1 – COMMUNITY/ EXTERNAL RELATIONS – monitoring report was previously distributed in the Drop Box and reviewed by Hutches. Hutches reports compliance with this policy.

Policy 2.5 – FINANCIAL CONDITION AND ACTIVITIES- reports were previously distributed in the Drop Box. The reports were reviewed by Schueler during the meeting. Schueler reports compliance with this policy.

Woodhead moved to accept the monitoring reports seconded by Rahe, all approved, motion passed.

**6. GOVERNANCE PROCESS**

- a. Credentialing- Rahe moved to approve credentials, as presented (see list), seconded by Woodhead, all approved, motion passed.
- b. MMH Foundation Report- Baeza gave a report.
- c. Lease Agreement for Optometry- Hutches explained the need of getting optometry equipment. Rahe moved to authorize Hutches to move forward with the lease for optometry equipment seconded by Woodhead, all approved, motion passed.

- d. Omnicell System Purchase- Hutches and McCormick explained the difference between Pyxis and Omnicell, medication dispensing systems. Omnicell would be replacing Pyxis at MMH. Athenahealth, once is implemented, will work better with Omnicell. Woodhead moved to approve the purchase of Omnicell seconded by Rahe, all approved, motion passed.
- e. CFO Announcement- Hutches announced that a new CFO has been chosen. Wesley White has accepted the position of CFO.

**7. BOARD SCHEDULE**

*Colorado Hospital Association Rural Meeting- March 8<sup>th</sup> – March 11<sup>th</sup>, 2017*  
*Medical Staff Meeting- Tuesday, March 21, 2017*  
*Board Meeting- Tuesday, March 28, 2017*

**8. REVIEW OF GOVERNANCE POLICY**

- a. 4.3- Agenda Planning- This policy was discussed by the board of directors. Young suggested to do a change.

**9. EXECUTIVE SESSION**

Woodhead moved to enter into Executive Session to discuss contract negotiations seconded by Gift, all approved, motion passed. The following entered into Executive Session at 8:55 pm: Young, Gift, Woodhead, Rahe, and Hutches. The Board exited Executive Session at 9:05 pm. Rahe moved to extend Trampas Hutches' contract to 3 years seconded by Gift, all approved, motion passed.

**10. ADJOURNMENT**

With no further discussion or motions, the meeting was adjourned at 9:20 pm by Young.

\_\_\_\_\_  
Angela Powell, Secretary-Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steve Young, Chairman of the Board

\_\_\_\_\_  
Date