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**REGULAR BOARD OF DIRECTORS' MEETING MINUTES
November 27, 2017**

ADMINISTRATIVE UPDATE

Hutches gave an administrative update.

REGULAR MEETING

1. CALL TO ORDER

The meeting was called to order by President Young at 7:09 pm with the following members present: Steve Young, Angela Powell, Sheila Gift, and Gary Rahe. Others present were Trampas Hutches, CEO, Wes White, CFO, Megan Sprague, Ancillary Director, Amy Kleve, Pharmacy Director, Julianne Kramer, Director of Nursing, Jennifer Cano, Quality Director, Heather Cloward, Operations Director, Diana Baeza, Administrative Assistant and Kelley Sullivan with the Holyoke Enterprise.

2. PUBLIC COMMENTS

None

3. APPROVAL OF MINUTES

Gift moved to accept the minutes from the board meeting held on October 24, 2017 seconded by Powell, all approved, motion passed.

5. CONSENT AGENDA

None

6. MONITORING REPORTS

Policy 2.7- FINANCIAL PLANNING/ BUDGETING – monitoring report was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Policy 2.5- FINANCIAL CONDITIONS AND ACTIVITIES – reports were previously uploaded into the Dropbox. The reports were reviewed by White during the meeting. White reports compliance with this policy.

Powell moved to accept the monitoring reports, financials as corrected subject to audit seconded by Rahe, all approved, motion passed.

7. GOVERNANCE PROCESS

- a. Credentialing- Rahe moved to approve credentials, as presented (see list), seconded by Gift, all approved, motion passed.
- b. MMH Foundation Report- Young gave a report. The Legacy Event will be Saturday, February 10th. The 2017 Legacy Event designations were made at the last MMHF board meeting: \$12,000 will go to foundation operations, \$4,000 will go to scholarships, and about \$28,500 will go to the hospital. The designations of funds for 2018 will be to scholarships, equipment and operations. Diana Baeza will not be serving another term on the MMHF board. Brady Ring has been elected as a new board member. The foundation would like to recommend Kim O'Neill to be appointed to serve on the MMHF board and

be a representative of the hospital board. Rahe moved to appoint Kim O'Neill to serve on the MMHF board as a representative of the hospital board seconded by Powell, all approved, motion passed.

- c. Holyoke Community Childcare Initiative- Hutches gave a report. They have a preliminary feasibility study done by the University of Colorado students.

- d. 2018 Budget- White uploaded the budget information into the Dropbox. This information was reviewed by White. The Mill Levy has to be certified and submitted to the state before December 15th, we are required to appropriate the funds that have been approved by the board. Rahe moved for the board to adopt the Operating and Capital Budgets as presented by management, certify the Mill Levy, and appropriate the funds for the Operating and Capital Budgets and Debt Service as presented seconded by Gift, all approved, motion passed.

8. BOARD SCHEDULE

Medical Staff Meeting- Tuesday, December 19, 2017
Board Meeting- Tuesday, December 26, 2017
MMHF Legacy Event – Saturday, February 10, 2018

9. REVIEW OF GOVERNANCE POLICY

4.9- Self- Monitoring of Board Performance – previously uploaded into the Dropbox. The governance policy was reviewed, there were no changes.

10. EXECUTIVE SESSION

Woodhead moved to enter into Executive Session to discuss CEO performance review and matters of investigation to insurance follow up seconded by Gift, all approved, motion passed. The following entered into Executive Session at 8:49 pm: Young, Gift, Powell, Rahe, and Hutches. The Board exited Executive Session at 9:30 pm.

11. ADJOURNMENT

With no further discussion or motions, the meeting was adjourned at 9:31 pm by Young.

Angela Powell, Secretary-Treasurer

Date

Steve Young, Chairman of the Board

Date