

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT
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**REGULAR BOARD OF DIRECTORS' SPECIAL MEETING MINUTES
January 24, 2017**

ADMINISTRATIVE UPDATE

Hutches gave an administrative update

REGULAR MEETING

1. CALL TO ORDER

The meeting was called to order by President Young at 7:24 pm with the following members present: Steve Young, Michael Woodhead, Angela Powell, Sheila Gift and Gary Rahe. Others present were Trampas Hutches, CEO, Jason McCormick, CFA, Kurt Schueler, Controller, Amy Kleve, Pharmacy Director, Julianne Kramer, Director of Nursing, Diana Baeza, Administrative Assistant, and Karen Ortner with the Holyoke Enterprise.

2. APPROVAL OF MINUTES

Rahe moved to accept the minutes from the special board meeting held on December 27, 2016, seconded by Woodhead, all approved, motion passed.

3. PUBLIC COMMENTS

None

4. CONSENT AGENDA

None

5. MONITORING REPORTS

Policy 1.1 – RELIEF FROM ACUTE AND CHRONIC CONDITIONS - monitoring report was previously distributed in the Drop Box and reviewed by Hutches. Hutches reports compliance with this policy.

Policy 2.0 – GENERAL MANAGEMENT CONSTRAINT – monitoring report was previously distributed in the Drop Box and reviewed by Hutches. Hutches reports compliance with this policy.

Policy 2.5 – FINANCIAL CONDITION AND ACTIVITIES – reports were previously distributed in the Drop Box. The reports were reviewed by Schueler during the meeting. Schueler reports compliance with this policy.

Powell moved to accept the monitoring reports seconded by Gift, all approved, motion passed.

McCormick asked for permission to the Board of Directors to review and approve the resolution for banking authorizations with US Bank in association with billings through the AthenaNet system as per agreement with Athena. Woodhead moved to authorize the resolution for banking authorizations seconded by Rahe, all approved, motion passed.

6. GOVERNANCE PROCESS

- a. Credentialing- Rahe moved to approve credentials, as presented (see list), seconded by Woodhead, all approved, motion passed.
- b. Quality Committee Report- Hutches gave an update. The name of Quality Committee will be changed to Patient Family Advisory Council.
- c. MMH Foundation Report- Young gave a report.

7. BOARD SCHEDULE

MMHF Legacy Event- Saturday, February 11, 2017
Medical Staff Meeting- Tuesday, February 21, 2017
Board Meeting- Tuesday, February 28, 2017

8. REVIEW OF GOVERNANCE POLICY

- a. 4.2 Board Job Product – Hutches distributed this document during the meeting and reviewed it.

9. MEDICAL STAFF AND HOSPITAL BOARD BYLAWS

Young mentioned about reviewing the Medical Staff bylaws and Hospital Board bylaws. Rahe and Woodhead will be reviewing Hospital Board bylaws. Gift and Powell will be reviewing the Medical Staff bylaws.

10. EXECUTIVE SESSION

Woodhead moved to enter into Executive Session to discuss contract negotiations and personnel matters seconded by Gift, all approved, motion passed. The following entered into Executive Session at 8:44 pm: Young, Gift, Powell, Woodhead, Rahe, Hutches and McCormick. The Board exited Executive Session at 9:02. Woodhead moved to have Hutches negotiate the sale of the property on Interocean Avenue seconded by Gift, all approved, motion passed.

11. ADJOURNMENT

With no further discussion or motions, the meeting was adjourned at 9:16pm by Young.

Angela Powell, Secretary-Treasurer

Date

Steve Young, Chairman of the Board

Date