

**EAST PHILLIPS COUNTY HOSPITAL DISTRICT
1001 EAST JOHNSON STREET
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**REGULAR BOARD OF DIRECTORS' MEETING MINUTES
May 22,2018**

Hutches gave a presentation about the Senate Bill 18-022 – Clinical Practice for Opioid Prescribing.

ADMINISTRATIVE UPDATE

Hutches gave an administrative update.

REGULAR MEETING

1. CALL TO ORDER

The meeting was called to order by President Young at 7:13 pm with the following members present: Steve Young, Angela Powell, Sheila Gift, Michael Woodhead and Gary Rahe. Others present were Trampas Hutches, CEO, Wes White, CFO, Julianne Kramer, DON, Amy Kleve, Pharmacy Director, Jennifer Wernsman, IT Director, Heather Meakins, HIM Clerk and Public Notary, Diana Baeza, Administrative Assistant and Brenda Brandt with the Holyoke Enterprise. Community members in attendance: Mary Fulscher, Jody Fiscus, and Sue Jarrett.

2. PUBLIC COMMENTS

None

3. APPROVAL OF MINUTES

Gift moved to accept the minutes from the board meeting held on April 24, 2018 and seconded by Powell, all approved, motion passed.

4. CONSENT AGENDA

None

5. SWEARING IN OF NEW BOARD MEMBERS

Rahe as Vice-President swore in the reelected members of the MMH Board of Directors: Young, Powell and Woodhead. The reelected members signed the Oath of Office. Meakins notarized their signatures.

6. ELECTION OF OFFICERS FOR BOARD OF DIRECTORS

President: Rahe moved to nominate Young, seconded by Powell, there were no more nominations. Rahe moved to close nominations and cast a unanimous ballot for Young as president, seconded by Gift, all approved, motion carried.

Vice-President: Woodhead moved to nominate Rahe, seconded by Powell, there were no more nominations. Gift moved to close nominations and cast a unanimous ballot for Rahe as vice-president, seconded by Woodhead, all approved, motion carried.

Secretary/ Treasurer: Gift moved to nominate Powell, seconded by Rahe, there were no more nominations. Rahe moved to close nominations and cast a unanimous ballot for Powell as secretary/treasurer, seconded by Woodhead, all approved, motion carried.

7. MONITORING REPORTS

Policy 1.4- PEOPLE EXPERIENCE MINIMAL IMPACTS – monitoring report was previously uploaded into the Dropbox. Hutches reports compliance with this policy.

Policy 2.5- FINANCIAL CONDITIONS AND ACTIVITIES – reports were previously uploaded into the Dropbox. White reviewed the reports and policy. White reports compliance with this policy.

Gift moved to accept the monitoring reports, financials subject to audit, seconded by Woodhead, all approved, motion passed.

8. GOVERNANCE PROCESS

- a. Credentialing –Med Staff meeting has been moved to Tuesday, June 5th, there is no credentials to present.
- b. MMHF Foundation Report – Hutches gave a report. The foundation met two weeks ago, focusing on wrapping up on the collection of funds from the 2018 Legacy Event, scholarships, the golf tournament and Cajun boil. The Grow Your Own Physician Fund continues to grow, it has been \$10,000 growth. The MMHF served lunch during Hospital Week and gave awards from the Oak Tree to MMH staff. EMS golf tournament is August 11th. MMHF is planning to do the Cajun boil in September.
- c. Quality Committee Report- Hutches presented the quality report for April. The report was previously uploaded into the Dropbox.
- d. Holyoke Community Childcare Initiative- There was a meeting last week. Young stated that they got a final presentation from the CU students. The cost will be \$300 per square foot which includes: site prep, permits and everything that goes into building the facility. Right now, it is 22,000 square feet, which is about \$6.6. The process is to start looking at the amount of money that can be raised and what can be bought. Hutches said that they had a call with legal counsel and looked at all the lease agreements. The hospital will lease the ground for the building. If anything were to happen with the childcare building, the property will reverse back to the hospital.
- e. Mindray Lease- White gave an update. They have worked with First Pioneer National Bank on the lease agreement. They are working on the language to have in the lease. Once this is done, it will be presented to the HUD director for the approval of the lease. White mentioned that the lease is being dated to be effective June 30th. The lease will be ready for approval from the MMH BOD during the board meeting on June 26th.

9. BOARD SCHEDULE

Medical Staff Meeting – Tuesday, June 5,2018

Tuesday, June 19,2018 (Training for Med Staff and Hospital Staff,
HealthONE will be bringing out their mobile stimulation unit)

Board Meeting – Tuesday, June 26,2018

10. REVIEW OF GOVERNANCE POLICY

Policy 4.5 – Board Member’s Code of Conduct – this was previously uploaded into Dropbox and there was no discussion.

Young stated to be thinking about risk management. Hutches mentioned that two weeks ago, COPIC, MMH’s risk manager and insurer, was here to present to the staff on these items.

11. EXECUTIVE SESSION

No need.

12. ADJOURNMENT

With no further discussion or motions, Gift moved to approve the adjournment of the BOD meeting, seconded by Woodhead, all approved, motion passed. The meeting was adjourned at 8:01 pm by president Young.

Angela Powell, Secretary- Treasurer

Date

Steve Young, President

Date